

# PYB Booking Form

Please use one form per person booking. Use block capitals throughout.

Only use this form to book standard courses (with instruction) as advertised in the Plas y Brenin brochure. **Please use one form per person per course.** If you don't have enough forms, use a photocopy, download a form from our website ([www.pyb.co.uk](http://www.pyb.co.uk)) or contact us for more. Acceptance of any booking is subject to us receiving a signed and completed 'booking form' with payment. Please contact us for further information.

## PERSONAL DETAILS

Title (Ms/Mr) \_\_\_\_\_ First Name \_\_\_\_\_

Surname \_\_\_\_\_

Age \_\_\_\_\_ Date of Birth \_\_\_\_\_

Occupation \_\_\_\_\_

Address \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Postcode \_\_\_\_\_

## TELEPHONE NUMBERS (With Codes)

Home \_\_\_\_\_

Work \_\_\_\_\_ Mobile \_\_\_\_\_

E-mail \_\_\_\_\_

Please do not send course notes - I will download them from [www.pyb.co.uk](http://www.pyb.co.uk)

I would like to receive your regular e-mail newsletter

## SPECIAL DIETARY REQUIREMENTS

\_\_\_\_\_  
\_\_\_\_\_

## MEDICAL CONDITIONS, ALLERGIES OR SIGNIFICANT DISABILITIES

\_\_\_\_\_  
\_\_\_\_\_

## I WISH TO SHARE A ROOM WITH

(We try to meet these requests, but cannot guarantee to do so)

\_\_\_\_\_  
\_\_\_\_\_

## AWARDS & PAST EXPERIENCE OF CHOSEN ACTIVITY

\_\_\_\_\_  
\_\_\_\_\_

Mountain Training Board registration no. (if applicable) \_\_\_\_\_

## NAME AND TELEPHONE NUMBER OF A PERSON WE CAN CONTACT IN AN EMERGENCY

\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

I have had brought to my attention the Terms and Conditions relating to this booking, in particular, those concerning cancellation.

I understand that bookings are accepted on the understanding that Plas y Brenin safety regulations are observed.

I accept that Plas y Brenin, is not under any liability whatsoever in respect of loss or damage to personal property, not caused by the negligence or default of Plas y Brenin, its suppliers, its agents and employees whilst attending the course.

I have had my attention drawn to the information on insurance cover, terms and conditions.

**Participation in adventurous activities entails some risk of injury. Plas y Brenin staff are trained and appropriately qualified to run activity sessions and will at all times proceed in a manner to limit the risk of injury. However participants accept that accidents and injury may occur.**

## OFFICE USE ONLY

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

## FIRST CHOICE COURSE

Title \_\_\_\_\_

Dates \_\_\_\_\_

## SECOND CHOICE COURSE (if the above course/date is unavailable)

Title \_\_\_\_\_

Dates \_\_\_\_\_

## FEES

The balance of your course fee is due 8 weeks before the start of your course. You should send your DEPOSIT and insurance premium if required, along with this form.

The full fee for my course is £ \_\_\_\_\_

I am paying:  Full Course Fee (If booking is within 8 weeks)  
 £80.00 Deposit (£200 for courses 10 days or more)

- £6.00 Optional Insurance Payment (covering 1 day)  
 £12.00 Optional Insurance Payment (covering 2-4 days)  
 £16.50 Optional Insurance Payment (covering 5 days)  
 £18.50 Optional Insurance Payment (covering 6-7 days)  
 £23.50 Optional Insurance Payment (covering 8-15 days)  
 £48.75 Optional Insurance Payment (covering 35 days)

Total Payment £ \_\_\_\_\_

## EITHER

I enclose a CHEQUE payable to Plas y Brenin, for the appropriate amount.

## OR

I authorise you to charge my **CREDIT/DEBIT CARD** account with all amounts due, or becoming due, in respect of this booking, as they fall due under the relevant Terms and Conditions of Booking Set out on this Booking Form

## OR

I enclose an authorised, official purchase order - please invoice my company directly.

## CARD NO.

(Switch /Maestro only)

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Security number (usually on back of card)



\_\_\_\_\_  
\_\_\_\_\_

EXPIRY DATE \_\_\_\_\_ ISSUE NO/VALID FROM \_\_\_\_\_

Card holders signature \_\_\_\_\_

ADDRESS (if it differs from that given above)  
\_\_\_\_\_  
\_\_\_\_\_

POSTCODE \_\_\_\_\_

**I confirm that I do / do not require insurance.**

SIGNATURE \_\_\_\_\_

DATE \_\_\_\_\_

(Signature of parent, or guardian if applicant is under 18. If you are signing for someone under eighteen please check that we receive details of any medical or other conditions which may be relevant.

If you are unsure about a conditions' relevance, please call and ask. Any disclosures will be treated in the strictest confidence.)

# Insurance

Plas y Brenin is an Appointed Representative of Travel Insurance Facilities plc and have arranged special travel insurance through Infinity Insurance Solutions, a division of Travel Insurance Facilities plc, that is underwritten by the United Kingdom Branch of Union Reiseversicherung AG. A summary of the cover is shown below. Cover is only available for residents of the United Kingdom. Full details of the policies, showing terms, conditions and exclusions are available on request. A copy of the policies will be sent to you with your booking confirmation.

## Cover (Age 16 yrs & Over) Sum Insured

Cancellation	.....up to final invoiced cost (max £3,000)	
Personal possessions	.....up to £1,000 (max per item: £200, total of valuables: £200)	
Personal money	.....up to £500 (cash limit: £200)	
UK expenses following a medical emergency	.....up to £1,000	
Curtailment charges	.....the unused proportion of final invoiced cost (max £3,000)	
Personal liability	.....up to £2,000,000	
Legal advice & expenses	.....up to £10,000	
Personal Accident (16 yrs and over)	.....Death £10,000	Loss of limbs £5,000
Personal Accident (under 16 yrs)	.....Death £10,000	Loss of limbs £10,000

Policy excess: You will have to pay the first £40 of any claim for cancellation, personal possessions, personal money, UK expenses following a medical emergency, curtailment or personal liability (this is increased to £250 when your claim is for damage to your accommodation).

Personal accident \*: Cover for accidental death is reduced to £1,000 if you are over 76. The benefit for inability to work does not apply if you are over 76.

Please contact PyB for details of the cover for students under 16 years of age.

## COST

1 day courses	.....£6.00
2-4 day courses	.....£12.00
5 day courses	.....£16.50
6-7 day courses	.....£18.50
8-15 day courses	.....£25.30
35 day courses	.....£48.75

## SPECIAL NOTICE REGARDING YOUR HEALTH

Most travel insurance policies have health restrictions in them that may exclude any pre-existing conditions. If you are purchasing our travel insurance we want to ensure you are provided with the best cover we can offer. Please would you answer either 'YES' or 'NO' to the following questions: Have you or anyone who is travelling with you

1. Ever received treatment for:

- a heart related condition, stroke or hypertension (high blood pressure).
- a breathing condition (including asthma).
- cancer.
- diabetes.
- a psychiatric condition (such as stress, anxiety or depression).

2. Been referred to a hospital or a specialist consultant for a health condition that has:

- been diagnosed within the last two years.
- been in existence in the last two years.
- resulted in treatment being given in the last two years.
- resulted in referral to a specialist or hospital for treatment.

If you have answered 'YES' to any of the above questions we will be able to offer some cover and may be able to cover your health condition, although an increased excess and/or an increased premium may be required. After buying our travel insurance you will be given a policy document showing the telephone number of our medical helpline. You will need to contact them as soon as possible, providing details from your booking confirmation, to see if the additional cover is available. The medical helpline can only arrange a health check once cover has been purchased. All calls will be treated in the strictest confidence and the decision will be confirmed to you in writing. Should we require any additional premium and you accept our offer, this should be paid to the medical helpline either by credit card or cheque within 14 days of your call.

## COMPLAINTS

We set ourselves high standards, if you are not satisfied with the insurance policy, please refer to the policy wording which contains full details of the complaints procedure.

## OPT OUT

Some people will have their own insurance in place and will not need the cover we offer. If this is the case, please acknowledge this by completing the insurance opt out in the booking form. For all those without insurance cover we strongly recommend, for your protection and peace of mind, that you take up the insurance offered or seek appropriate cover with another insurance provider.

# Terms & Conditions

Please read this section carefully before filling in your booking form.

## 1. FEES

1.1 All brochure courses are exempt of VAT

1.2 Places can only be reserved by submitting the following:

- 1.2.1 • A completed booking form & non-refundable deposit of £80.00 for courses 9 days or less in duration or £200 for courses 10 days or more in duration, or;
- 1.2.2 • A completed booking form & a valid purchase order (see note below)

1.3 Course places cannot be provisionally booked or reserved by telephone/fax/email/letter.

1.4 All balances must be paid 8 weeks prior to the commencement date of the course.  
If the deposit is paid by credit/debit card, the balance will be automatically debited from your card on the due date.

1.5 If a booking is made within the eight-week period prior to commencement the whole fee must be submitted upon booking.

1.6 NB: An official purchase order must be issued by a recognised buying authority confirming acceptance of our terms and conditions.

## 2. AMENDMENTS BY THE CUSTOMER

2.1 Substitution of the original customer for another can be made provided at least 2 weeks notice is given by the substituted customer to the company and the substituting customer satisfies the requirement of the course. All substitutions must be made with the consent of the company with both the substituted and substituting customer being jointly and severally liable for the total course fee as well as an administrative cost of £25.00 per course/substitution.

2.2 A customer may apply, in writing, to change course or course dates as long as the original booking is more than 8 weeks from the date of the request. The new

course must be one that appears on our website or is in the current brochure. An administrative charge of £25.00 is payable at the time of change.

2.3 Any requests to change course or course dates within the 8 week period will be dealt with under the terms and conditions relating to cancellation by the customer.

## 3. CANCELLATION BY THE CUSTOMER

3.1 All cancellations must be in writing and acknowledged by Plas y Brenin.

The financial cost of cancellation is as follows:

- 3.2 • Deposits are non-refundable
- 3.3 • 75% of the total course fee where cancellation takes place less than 6 weeks but more than 2 weeks before the commencement of the course; or
- 3.4 • 100% of the total course fee where cancellation takes place within the period of 1-14 days before the commencement date of the course; or
- 3.5 • 100% of the total course fee where cancellation takes place on or after the commencement date of the course.

## 4. CANCELLATION BY THE COMPANY

4.1 Whilst every attempt is made to ensure that courses/activities actually run, the company will notify the customer of cancellation as soon as practicable where it believes on reasonable grounds that cancellation is necessary due to dangerous and/or unsuitable conditions for the course/activity.

4.2 The company shall notify the customer of cancellation not less than five days prior to the commencement of the course where numbers as a result of either customer(s) cancellation or booked numbers have failed to reach a workable minimum.

4.3 Cancellation by the company does not affect a customer's right to a refund of travel costs that he/she may have incurred prior to the cancellation and since lost except in the circumstances set out in the clauses 4.1 and 4.2.

4.4 In the event of cancellation customers will be offered the choice of the following options:

- 4.4.1 • Full refund of the fee paid; or
- 4.4.2 • Another booking on a different date.

All our terms and conditions are available by visiting [www.pyb.co.uk](http://www.pyb.co.uk).

Alternatively, if you are unable to access these terms and conditions contact us on 01690 720214 and we will be pleased to send a copy by post.